



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
HISTORICAL PRESERVATION & HERITAGE COMMISSION

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HISTORIC HOMEOWNER'S NOMINATION

Nomination of your historic house to the National Register of Historic Places can be an exciting process with rewarding outcomes. Not only is listing in the National Register a great honor, but owner-occupants of listed houses may be eligible for state tax credits and low-interest loans for preservation projects. Listing in the National Register also provides protection for your property when publicly funded or licensed projects occur in your neighborhood. Owners of National Register properties are not obliged to restore them or maintain them, if they choose not to do so.

RIHPHC has developed a streamlined process for National Register nominations for historic houses. This new process is for owners of single-family houses who live in their own house. For this program, we cannot accept applications for multi-family houses or from applicants who have their primary residence elsewhere. Interested owners will supply us with a checklist of information about their house, and we will convert the information into a short nomination form, to be considered by the Rhode Island Review Board.

If you think that your house is historic, and you want to have it listed in the National Register so that you are eligible for homeowner tax credits, please consider participation in this program.

Send your information to Mercedes Monteiro at the RIHPHC (mercedes.monteiro@preservation.ri.gov). If we need additional information, we will let you know. Once all the information is complete, we will schedule a site visit to see the interior and exterior of the property.

Don't know if your house is eligible for the National Register? Most of the individual houses listed in the National Register qualify because they are good, well preserved examples of a particular architectural style or period. RIHPHC has published information about historic buildings in every community. You can check the information for your community on this website to see if your house was recommended for listing when the survey was completed. If your house was not recommended, it may still be eligible. You can look at other houses that are recommended to see if yours is similar in age, style, or state of preservation.

- **OWNER'S CHECKLIST**

If you need assistance with any of the items on the checklist, the National Park Service website (www.cr.nps.gov/nr) contains information about a wide variety of preservation subjects. See especially National Register bulletins on photography, on researching a historic house, and on applying the National Register criteria.

LOCATION/OWNERSHIP

Street address:

What is the plat/lot number for your house?

Do you own the property? Does anyone else have an ownership interest in the property (not including mortgages)?

Is this a single-family house?

DESCRIPTION

Are there any outbuildings (garage, barn, shed, etc)?

On a separate sheet of paper, make a sketch map of the property (with a north arrow), showing lot lines, the nearest street, the shape of the house, adjacent houses, and the outbuildings.

On a separate sheet of paper, draw a floor plan for each floor of the house. Label each of the rooms.

Take digital photographs of your house. We need to see views of all sides of the exterior (with a close-up of the entryway), all outbuildings, and all of the rooms on the first floor, with special attention to the woodwork, fireplaces, and stairways. Send close-up views and views which include the whole house.

HISTORY

When was the house constructed? How do you know?

Is the chain of title available on the tax assessor's card for your house, from a title search, or some other document? If so, please send a copy.

What changes have been made to the house since its construction? Does the house have replacement windows?

Is your house mentioned in any local history books? See your local library and *National Register Bulletin #39, Researching a Historic House*. Send us copies of all the information. For each book in which you find information, also send copies of the title page and its reverse.

Is your house included in a RIHPHC survey of your community?

What else can you tell us about the history of your house? Please include your sources of information.