



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
HISTORICAL PRESERVATION & HERITAGE COMMISSION

Old State House 150 Benefit Street Providence, RI 02903

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**APPLICATIONS AVAILABLE FOR
2009-2010 PRESERVATION IS LOCAL GRANTS
HISTORIC PRESERVATION PROJECTS FOR LOCAL GOVERNMENTS**

Preservation Is Local is a special initiative of the Rhode Island Historical Preservation and Heritage Commission (RIHPHC) for 2009-2010. Preservation Is Local (PIL) is designed to stimulate Rhode Island communities in addressing the state of historic preservation at the local level, and all local governments are eligible to participate. The RIHPHC is awarding \$200,000 federal matching grants in support of Preservation is Local. PIL grants will be made to local governments. Projects proposed by local governments in partnership with historic preservation organizations are encouraged.

In awarding PIL funds, the Commission will give highest priority to projects which address important preservation needs within the applicant community as well as needs that affect multiple communities. The Historic Preservation Plan adopted by the RIHPHC and the historic preservation element in local community comprehensive plans will provide the context for evaluating project applications. Special consideration will be given to those projects which address the needs of an endangered property or properties which have extraordinary significance. Applications may be submitted for surveys to identify and evaluate historic properties; preparation of nominations to the National Register of Historic Places; a variety of planning activities for historic resources on an individual, townwide or regional basis; and heritage education and heritage tourism activities and publications. Restoration construction projects are not eligible to apply for PIL grants. However, other historic property management efforts are eligible, including architectural studies, plans and specifications, and building reuse feasibility studies. These types of projects may be particularly appropriate for endangered resources.

Grant awards are selected through a process of scoring and ranking applications based upon the above funding priorities, as well as criteria such as the relative architectural/historical significance of properties affected by the project activity; project impact on the community; geographic distribution of grants awarded throughout the state; follow-through on previous historic preservation work; and the local government's ability to meet general program requirements such as compliance with applicable federal regulations, providing an adequate matching share; and presenting a scope of work which can be accomplished within the allotted time frame.

The PIL application process will also serve as the application process for the federal Certified Local Government (CLG) grants for 2010. The RIHPHC will reserve about \$50,000 will be available for these grants to CLGs (local governments whose municipal historic preservation program has been certified by the Commission) for the coming year.

Applications must be submitted to the Rhode Island Historical Preservation and Heritage Commission, The Old State House, 150 Benefit Street, Providence, Rhode Island 02903, no later than 4:00 p.m., July 17, 2009. Applicants should contact their local planning office well in advance of this deadline for needed signatures.

For further information about PIL (or CLG) grants or to obtain an application, please contact Sarah Zurier, PIL Community Agent, at (401) 222-4142 or szurier@preservation.ri.gov, or Sharon Allison, CLG Coordinator, at (401)222-4131 or sallison@preservation.ri.gov.



2009/10 PRESERVATION IS LOCAL GRANTS GUIDELINES AND CALENDAR

HISTORIC PRESERVATION PROJECTS FOR LOCAL GOVERNMENTS

I. ELIGIBLE APPLICANTS

Applicants must be from or sponsored by a Preserve America Community, a Certified Local Government, or must have an application for Preserve America Community status in progress on or before 10/31/10.

Preserve America Communities include: Bristol, Burrillville, Central Falls, Cranston, Cumberland, East Greenwich, East Providence, Gloucester, Lincoln, Little Compton, New Shoreham, Newport, North Smithfield, Pawtucket, Providence, Smithfield, South Kingstown, Warren, Westerly, and Woonsocket

Certified Local Governments include: Bristol, Cranston, Cumberland, East Greenwich, Gloucester, Hopkinton, New Shoreham, Newport, North Kingstown, North Providence, North Smithfield, Pawtucket, Providence, South Kingstown, and Warwick

Applications in progress for Preserve America Communities include: Hopkinton, Middletown, Portsmouth, West Warwick

If your community is not listed in any of the three previous groups, contact Sarah Zurier (222-4142) to initiate the Preserve America Community application process.

II. ELIGIBLE PIL PROJECTS

Applications may be submitted for projects which provide for the identification and evaluation, planning and protection, and public awareness of historic properties and sites. Eligible properties include individual sites, buildings, historic districts or buildings located within historic districts which are considered contributing elements of a district.

III. PROJECT CATEGORIES

A. SURVEY/REGISTRATION OF HISTORIC RESOURCES

1. surveys, especially of resources not yet evaluated or whose documentation does not meet current standards
2. preparation of National Register nominations

B. PLANNING/LAND USE ACTIVITIES

1. preparation of preservation component of community comprehensive plan
2. any activity identified in a community's comprehensive plan as necessary
3. preparation of ordinance drafts, rules, etc.
4. revitalization plans for neighborhoods, Main Streets, villages, downtowns

C. PUBLIC EDUCATION/HERITAGE TOURISM ACTIVITIES

2. other publications, such as walking tours, surveys, homeowner resource guides, etc.
3. signage, such as entry and exit signs for historic districts, plaques, etc.
4. curriculum development, docent training, programs, workshops, etc.
5. annual statewide historic preservation conference

D. HISTORIC PROPERTY MANAGEMENT ACTIVITIES

1. re-use studies, architectural plans and specifications
2. feasibility studies, business plans, property management plans
3. historic structure reports

E. HISTORIC DISTRICT ZONING ACTIVITIES

1. training sessions for members of local historic district commissions
2. pre-HDC activities such as preparing ordinance, rules, regulations; drawing districts
3. resurvey of districts
4. public workshops
5. publications, such as illustrated or translated guidelines, standards, maps

IV. PRIORITIES

The RIHPHC will receive applications for PIL grants in the subject areas listed above. The RIHPHC will evaluate all applications received and will give special attention to those which address important preservation needs within the applicant community or which address important preservation needs among several communities. The State Historic Preservation Plan adopted by the RIHPHC and the historic preservation element in local community comprehensive plans will provide the context for evaluating project applications. Special consideration will be given to those projects which address the needs of an endangered property or properties which have extraordinary significance, or projects that address a statewide or regional need

V. PROJECT SELECTION CRITERIA

The RIHPHC will score and rank grant applications and award grants based on the above funding priorities and project selection criteria as follows:

Historic Significance: Relative architectural and historical significance of properties affected by the project activity. Projects involving properties which are eligible or recommended for listing on the National Register receive priority. Rare, unique, or key landmarks merit special consideration.

Project Need: This priority factor rates the need and importance of the proposed project. Projects are encouraged that are an appropriate step in the development of the particular local, regional, or statewide historic preservation program. Projects involving issues identified in the Commission's comprehensive planning process; projects involving issues and resources identified in local comprehensive plans; projects addressing historical resources with special needs; and projects which further local, regional, or statewide planning efforts are preferred.

Project Impact: This priority factor rates the extent to which the public may directly benefit from the project. Projects with broader or statewide impact rank higher than those with local impact. Applications for seed money which can lead to a larger or multi-phase project may have greater impact than a more limited project.

Other factors considered include geographic distribution of grants awarded throughout the state; priority consideration to cities and towns which have approved affordable housing plans; administrative capacity to successfully carry out a grant project, including previous experience in managing grants. Projects which match federal grant funds with cash matching share are encouraged.

The applicant's ability to meet general program requirements is also an important factor. This includes the applicant's ability to comply with applicable federal regulations and the presentation of a scope of work which can be accomplished within the allotted schedule.

VI. LAWS AND REGULATIONS

Grants will be administered in conformance with all applicable federal and state laws, regulations and policies of the Historic Preservation Grant Program including but not limited to:

A. Providing written assurances of compliance with all U.S. civil rights/non-discrimination laws and regulations and the Americans with Disabilities Act of 1990 as amended.

B. Matching share may consist of cash or contributed services, supplies or equipment. The source of the matching share may be an appropriation made by an organization or unit of government, donations made to a city or town, etc

The National Historic Preservation Act of 1966 specifically prohibits matching historic preservation funds with other federal funds unless the federal program's legislation specifically states that it may be used as a match. The Community Development Block Grant Program, Section 105 (a) (9) of the Housing and Community Development Act of 1974, Public Law 93-383, as amended is eligible as match to historic preservation projects

C. Project Funding: Adequate financial resources will be available to initiate the project, complete the proposed work on schedule and provide for the cash flow requirements of the project taking into consideration 2-4 quarterly reimbursements. There is no retroactive funding under the Grants-in-Aid Program.

D. Personnel: Principal project personnel must meet the "Professional Qualification Standards" outlined in 36 CFR, Part 61 (see http://www.nps.gov/history/local-law/arch_stnds_9.htm).

E. Final Project Report: A Final Project Report, which describes the actual accomplishments of the project, final budget, etc., must be submitted when the final reimbursement is requested.

F. Termination: Termination or reduction of the grant award may occur at any time by the RIHPHC if the project work does not meet the approved plans(s) and/or if the city or town fails to fulfill, in a timely manner, its obligations under the grant agreement.

VII. 2009/10 CALENDAR

May 18, 2009 – July 17, 2009 | Application preparation

Applicants complete the Grants-in-Aid application form according to the attached instructions, and submit to the RI Historical Preservation and Heritage Commission.

Grant Workshops will be held as follows:

June 4, 2009, 10:00 a.m. at RIHPHC, 150 Benefit St. Providence or

June 5, 2009, 10:00 a.m. at Warwick City Hall, 3275 Post Rd., Warwick

Friday, July 17, 2009 | Application deadline

Seven (7) complete copies of the application must be postmarked by this date, or hand delivered by 4 p.m. to:

R.I. Historical Preservation and Heritage Commission
Preservation is Local Grants
150 Benefit Street
Providence, Rhode Island 02903

Unsigned applications will be returned.

July 17, 2009 – September 9, 2009 | Application review and project selection

The RIHPHC selects eligible projects which best meet project selection criteria. All applicants are notified in writing of the results. The RIHPHC may ask for clarification or request changes in scope of work, budget and/or time schedule, if necessary.

October 1, 2009 | Estimated project starting date

Project work will commence as soon as the RIHPHC and the subgrantees have agreed upon a scope of work, specific work products, budget, and schedule, and have entered into a funding agreement with an approved starting date for eligible project work.

A consultant Request for Proposal may be drafted in consultation with the RIHPHC, and mailed to qualified consultants as soon as possible while the funding agreement is being prepared. Consultant qualifications and contracts must be approved by the RIHPHC.

Monday, March 1, 2010 | Interim progress report

A progress report must be submitted to the RIHPHC. Requests for partial disbursements for project expenditures may be approved if work is proceeding satisfactorily according to the terms of the funding agreement.

No later than October 31, 2010 | PIL final deadline

All reimbursable project work must be completed, and PIL work products, Final Project Report and Fiscal Documentation must be submitted to the RIHPHC. Under certain circumstances, RIHPHC may extend grant deadlines for applications from Certified Local Governments only.