

**1. Is there an additional form to complete if I am seeking a waiver of retroactivity for prior expenditures?**

No. A “waiver of retroactivity” relates to project expenditures made before the grant was awarded by RIHPHC. There is an informal procedure for seeking this waiver; waivers are considered on case-by-case basis. If you plan to ask for a waiver of retroactivity, contact RIHPHC and describe the request. RIHPHC will determine eligibility.

**2. A municipal applicant may only submit one application per round. But if a town submits an application for a town-owned property, would a historical society that leases a property from the town still be eligible to submit an application for that leased property?**

Yes. The town itself cannot submit more than one application, but in this scenario we would consider both applications on the basis that these are two separate applicants.

**3. The estimated cost for our project exceeds the maximum Grant Project cost. If we receive funding in the first round of grants, could we apply again in the next round for the same project?**

In the 2015-2017 grant rounds, \$150,000 is the maximum amount of funding we would likely put into any one project/property.

**4. Once the cost of the Entire Project is identified, what determines the Grant Request amount?**

RIHPHC can review the planned project activities and make a recommendation for what to include in the Grant Request. Keep in mind that the grant amount will determine the amount of required matching funds. Contact [Sarah Zurier](#), [Roberta Randall](#), or [Virginia Hesse](#) for assistance.

**5. Is staff time or overhead an eligible cost?**

No.

**6. Can staff time or overhead be used as match?**

No. All match must be from Eligible Activities in the Grant Project.

**7. Can other grants be used as match?**

Yes, other grants may be used as match with the exception of State Cultural Facilities Grants. Also, funds awarded to the “Named Recipients” of the Creative and Cultural Economy Bonds will not be considered match.

**8. Are letters of support required?**

No, they are optional.

**9. Would a letter of support from an organization that uses the building be relevant?**

Yes. This could be a good measure of the potential impact of the project.

**10. The Review Panel awards points for the project's compatibility with a local comprehensive plan or development plan. If my town is working on or has submitted a new comprehensive plan that has not yet received approval, which plan will be considered?**

Reviewers will look for inclusion of the project in the existing plan. If the project is not in the existing plan, but is going to be in the new plan, consider asking the Town Planner to submit a letter of support to be included with the application attachments.

**11. If your project is not in the comprehensive plan, should you consider submitting an amendment to the plan to include it?**

RIHPHC recommends focusing your energies on your best possible Grant Project. The small amount of "planning points" is not likely to make or break an application.

**12. Do applicants need to provide nine copies of all five photos that are submitted with the application?**

Yes. The application package should include 45 total photo prints (4"x6" glossy color photos on photo paper). To cut down on costs, consider using a photo-printing web service like [www.snapfish.com](http://www.snapfish.com) (prints for \$0.09, delivered in a few days). Remember, our reviewers will be look at these pictures as they consider the significance of your historic building and the need for your project.

**13. The application asks you to report the current condition of the property. Is there a specific definition of the option "Endangered"?**

No. If you select this option, be sure to describe the threats currently facing the property in the subsequent field on the application (Section B, Item 7).